

**CUMBERLAND COUNTY CULTURAL AND HERITAGE
COMMISSION MINUTES**

November 20, 2017

The regular meeting of the Cumberland County Cultural and Heritage Commission was held on Monday, November 20, 2017 at 3:30 PM., at Cumberland County Administration Building Bridgeton, New Jersey.

Present: Penny Watson Suzanne Merighi
Roy Kaneshiki Ella Boykin
Merle Silver

Matthew Pisarski, Assistant Planning Director
Jennifer Morgan, Recording Secretary

Approval of Minutes – November 8, 2017

A motion was made to approve the minutes from November 8, 2017 by Mr. Kaneshiki. The motion was seconded by Ms. Watson and passed unanimously. Ms. Merighi abstained.

2018 Re-Grant Awards Recommendations

Commission members received in their packet a list of the re-grantees. The last column contained the scores, the scores range from +5 to -5. The few that received a zero or negative scores are proposed to receive stable funding. Several organizations received their full request. Ms. Silver questioned why some requests went down in funding from previous years, Mr. Pisarski commented that some had smaller projects planned and others were being more realistic. Ms. Silver questioned if the re-grantees receive copies of the feedback and Mr. Pisarski responded that yes, they will get constructive comments. Ms. Watson asked if negative comments resulted in a better application, Mr. Pisarski said yes re-grantees are making the proper changes. There are concerns with Vineland Regional Dance Company's (VRDC) application having a strong connection with Maxine's Dance Studio. Kim Chapman added a narrative in the 2018 application explaining the difference. Mr. Pisarski commented that conditions will be set on VRDC re-grant funds to encourage VRDC dancer participation other than clients of Maxine's Dance Studio. History applicants received increases. Maurice River Historical Society is a new applicant for history, they plan on adding more hours and events at East Point Lighthouse. A motion was made to approve the 2018 re-grants by Ms. Watson. The motion was seconded by Ms. Merighi and passed unanimously.

Approval of 2018 Meeting Dates

Meeting dates for 2018 will be on the fourth Thursday except in November and December.

January 25	July 26
February 22	August 23
March 22	September 27
April 26	October 25
May 24	November 19**
June 28	December 20**

A motion was made to approve the 2018 meeting dates by Ms. Merighi. The motion was seconded by Ms. Boykin and passed unanimously.

Nominations Subcommittee Appointment

Ms. Watson, Ms. Merighi and Mr. Kaneshiki have volunteered to be on the subcommittee.

West Jersey Time Traveler Signs – MetroSigns Proposal

In everyone packet is a proposal from MetroSigns for new vinyl prints for the podcast signs. Mr. Kaneshiki asked how long will it take to get new QR codes, Mr. Pisarski commented that it should be done by the end of the year. It was suggested that if the new QR codes are going to be completed quickly we do not need to add the temporary out of order sign. A motion was made to approve MetroSigns proposal without the temporary out of order component by Ms. Boykin. The motion was seconded by Mr. Kaneshiki and passed unanimously.

Liaison Reports

Ms. Merighi planned on attending the CHABA meeting but the date was changed.

Mr. Pisarski, Ms. Watson and Ms. Moreno attended “Por Los Frutos de tus Manos”. The event was at full capacity. Mr. Pisarski commented that several non-profits participated.

Tourism Advisory Council Comments – Kimberly Gauntt

Postponed until next meeting.

Other Old/New Business

Commission members will pick their liaison assignments at December’s meeting.

Mr. Pisarski will email members regarding the remaining funds for 2017 and suggestions on how the money could be spent.

Ms. Boykin spoke to Courtney Reece with the Millville Library about their 2018 re-grant project. Mr. Pisarski said the panel really liked the proposal from Millville Library.

Ms. Silver asked if there was any new information on the clerk’s office. Mr. Pisarski said he does not have an update.

Correspondence

None

Adjourn

A motion was made to adjourn the meeting by Ms. Boykin. The motion was seconded by Mr. Kaneshiki and passed unanimously.