

1st - Penny
2nd - Jean

**CUMBERLAND COUNTY CULTURAL AND HERITAGE
COMMISSION MINUTES**

**September 13, 2005
3:30 pm**

Freeholder Board Room in Bridgeton, NJ 08302

The regular meeting of the Cumberland County Cultural and Heritage Commission was held on Tuesday, September 13, 2005 at 3:30 PM., at the Freeholder Board Room in Bridgeton, New Jersey.

Present: Penny Watson Patricia Gale
Suzanne Merighi Jean Jones
Marianne Lods

Freeholder Director Douglas Rainear
Matthew Pisarski, Senior Planner
Kris Lemmonds, Project Assistant

Approval of Minutes

A motion to approve the minutes with some corrections from August 9, 2005 was made by Marianne Lods. The motion was seconded by Penny Watson and passed unanimously.

Teen Arts Date Change

It was announced that the date for next year's Teen Arts Festival was changed from April 12, 2006 to May 12, 2006. New flyers have been mailed to the schools with the new date.

The diagrams from Rental City for the tents to be used for next year's Teen Arts Festival were handed out to the Commission members. The cost for the tents will, range from \$2,500.00 - \$2,800.00. There will be a main tent that will be used for, to the Theatre performances, with four smaller attached tents for workshops. There will be a separate smaller tent with a dance floor that will be used for the dance performances.

2006 Budget Approval

Mr. Pisarski presented the 2006 Budget for approval to the Commission. The budget for next year has been reduced by \$5,000.00, so that reduced funding from the NJ Council on the Arts would not impact regrant funding. In order to reduce the budget by \$5,000.00 the following changes were recommended:

Contingency – In 2005 was \$4,974.00 reduce to \$974.00 in 2006

Postage – In 2005 was \$6,000.00 reduce to \$5,000.00 due to the savings from the new format of the newsletter.

Marketing – In 2005 was \$13,000.00 increase to \$15,000.00 in 2006 due to the increased use of the website and maintenance of the site.

Americans with Disabilities Month – In 2005 was \$2,000.00 reduce to \$800.00 in 2006.

Freeholder Director Rainear suggested cutting the budget for both the Humanities ad and the Awards Dinner and keep the Americans with Disabilities Month at the same amount of \$2,000.00 as the previous year. Director Rainear's suggestion was supported by the Commission, specifically recommending.

Humanities Month – In 2005 was \$1,000.00 reduced to \$350.00 for a ¼ page ad.

The Awards Dinner – In 2005 was a total of \$1,800.00 reduced to \$500.00 for table cost. Commission members can pay for their tickets if they choose to attend.

A motion to approve the 2006 Budget with the amendments was made by Jean Jones, seconded by Suzanne Merighi and passed unanimously.

Newsletter Delay

Mr. Pisarski announced that the the fall newsletter would be delayed. Tofanelli & Associates indicated the delay was caused by the contracted printer, and a new printer would be sought with any additional expenses to be incurred by Tofanelli.

Old/New Business **Calendar Update**

Mr. Pisarski reported on improvements recently made to the Commission's website. The format of the calendar of events has been improved and acknowledgements to the State Council on the Arts and NJ Historical Commission have been added. As well, the most recent newsletter has been made available for download in .pdf format.

Other Items

Arch 2 has completed its historical organization and the contracted database will be provided to the Commission shortly.

Regrant applications were due back to the office on Friday, September 2, 2005. Seventeen art applications were received for a total regrant request amount of just over \$284,000.00, and six history applications were submitted for a total regrant request amount of just over \$46,000.00.

Marianne Lods suggested that when the ADA Workshop is conducted that there be a focus on Sensitivity Training.

The START grant has now been completed and there is funding remaining in the grant. It was suggested workshops or a roundtable be conducted for the participants. More in depth and detailed recommendations will be provided at the next scheduled meeting.

Mr. Pisarski reported that he has received a letter of resignation from Judy Price. The Commission's recommendation that any replacement be from the Bridgeton area and possess some knowledge of Oaxacan or Hispanic culture. It was suggested that Mr. Pisarski reach out to Iveta Pirgova for possible prospects for Ms. Price's replacement.

Adjournment

A motion to adjourn was made by Jean Jones, and seconded by Marianne Lods passing unanimously.

The next meeting of the Cumberland County Cultural and Heritage Commission will be held on Tuesday, ~~September 13~~, 2005 at 3:30 pm at the Freeholder Meeting Room in Bridgeton, NJ.

out 11